

Government of India  
Ministry of Electronics and Information Technology  
STQC Directorate  
**Electronics Regional Test Laboratory ( North)**  
S-Block Okhla industrial area , Phase-II, New Delhi -110020

**e- Waste AUCTION NOTICE**

**For Recyclers/Re-processors registered under Central Pollution  
Control Board, Govt of India For Electronic waste**

For and on behalf of President , Govt of India , Senior Director , ERTL(N) invites closed bid for auction of obsolete/unserviceable Computer Hardware, monitors, keyboards, printers ,UPS and various electronics equipment etc on the basis of "AS IS WHERE IS". Those desirous of participating in bidding may inspect the items during **10.00Hrs to 16.00Hrs on 22/03/2021 to 24/03/2021.**

Tender No. : CETE/M/2019/11/01  
Date of Issue :09/03/2021  
Date & Time for inspection of equipment : 22/03/2021 to 24/03/2021( 10.00-16.00 Hrs)  
Venue of Inspection of Equipment :Centre for Electronics test Engineering. IInd Floor  
Commercial complex, phase-II,, Noida -201305(UP)  
Pre-Bid Meeting :-----  
Last Date & Time for Submission of Quotation :30/03/2021 @ 1600 Hrs  
Date & Time of Opening of Quotation :31/03/2021 @ 1100 Hrs

**Head Gen Admin/store  
For Senior Director , ERTL(N)  
On Behalf of  
President , Govt of India**

## Tender Document

**Subject:** Sealed quotation invited from the registered e-waste Recyclers /Re-Processor under Central Pollution Control Board, Govt Of India For Electronic waste for disposal of old & obsolete Computer Hardware, Monitors, Keyboards, Printers UPS & Various Electronics Equipment etc on **"As is where is Basis"** Available at **CENTRE FOR ELECTRONICS TEST ENGINEERING IInd Floor, Commercial Complex, Phase-II, Noida-201305**

Dear Sir/Madam,

Electronics Regional Test laboratory ( North), STQC Directorate, Ministry of Electronics and Information Technology, Govt of India invites sealed quotations only from Recycles/Re-Processors registered under Pollution Control Board, Govt Of India for Electronic waste for disposal of old & obsolete Computer Hardware, Monitors, Printers, Keyboard ,UPS & Various Electronic Equipment etc. as given in the bid document at Annexure –II on **"As is Where is basis"**. All equipment are located at **CENTRE FOR ELECTRONICS TEST ENGINEERING, IInd Floor, Commercial Complex, Phase-II, Noida-201305**,The list of items is enclosed as Annexure-IV, you are hereby requested to provide us the best rates as are offered to Govt organization.

**Document to be submitted with quotation:**

- a. The Following documents signed by Authorized signatory should be enclosed with the bid :
  - a. Compliance to the terms and condition ( As per format given in Annexure –I)
  - b. Bid Form( as per the format given in Annexure-II)
  - c. Bid Security Declaration (in lieu of bid security ) as per Annexure -V
- b. Commercial Bid ( As per format given in annexure-III) signed by authorized signatory
1. Tender Document duly completed and signed on each page by authorized signatory should be submitted without any mutilation or alternations, falling which tender are liable for rejection.
2. Sealed tenders duly super scribed on the top of the envelope as "tender for Disposal of Computer & Electronics items lying unserviceable /surplus at **CENTRE FOR ELECTRONICS TEST ENGINEERING IInd Floor, Commercial Complex, Phase-II, Noida-201305**.on **"AS IS WHERE IS BASIS"**. should be submitted in the office of the **Senior Director , ERTL(N) , STQC Directorate ,S-block , Okhla Industrial Area ,Phase-II, New Delhi -110020 on before 30/03/2021 (1600 Hrs) .** the Sealed offers will be opened on **31/03/2021 at 11.00 Hrs** at the office of Senior Director ERTL(N), New Delhi -110020.Tenders received without requisite Bid Security Declaration will not be considered ( Format Attached at Annex –V).
3. The Bidder should quote the rate clearly both in words and figure. Rates should also be prefixed by the words Rs/Rupees respectively and avoid over writing .All cutting /over writing if any should be signed by tenderer /their authorized representative .

4. The Successful tenders /buyer will have to make their own arrangement at their own cost for cutting ,loading and transportation of the materials/ items to their respective destination. There will be whole responsibility of agency for any damage /mishap of labors/ workers engaged during the cutting /loading of materials within the ERTL(N)/CETE premises/material yard.
5. The Successful bidder will have to deposit the entire amount of sale proceed on the basis of accepted price/rate in one installment within 5 working days from the date of issue bid award of sale order if the successful bidder fails to deposit the entire sale proceeds within five working days. His candidature will be cancelled & as per Govt rule appropriate action will be taken.
6. ERTL(N) reserve the right to withdraw the any item or items offered for sale before or after issue of letter of award without assigning any reason thereof.
7. The bidder must submit their mobile /contract No., E-mail address , Bank , details etc on the company /firm letter head.
8. In the event of non- compliance of any terms and conditions mentioned herein ,the ERTL(N) reserve the right to cancel the sale order & take appropriate action without further reference to the buyer.

**Terms & Conditions**

**1. Eligibility /Pre-qualification Criteria :**

- a. The Firm should be registered with MoEF/CPCB as Recyclers/Re-processors having Environmentally sound Management Facilities e-waste Re-processors. Enclose proof as supporting document .
  - b. The Bidder should be registered firm in India. Enclose proof etc of supporting documents.
  - c. The Bidder should quote for all the items listed in Annexure –IV
  - d. Bid security Declaration  
(Bid should accompany a bid security declaration certificate on the prescribed format as per Annexure V).
2. The Tender process shall be based on highest bid price for complete scrap ( Placed at Only One location in campus) in lump sum and further subjected to acceptance by the auction committee.
  3. During the tender process acceptance or rejection of bid will be announced after their evaluation on the date of opening of bid ,highest bid shall be accepted .The successful bidder has to make the payment by **Bharatkosh** within five working days and produce the receipt in office for collection of e-waste. The procedure of payment in Bharatkosh will be explained to the successful bidder .
  4. Canvassing in any form ,direct or indirect on part of bidder or his representative will render the bid liable for exclusion from consideration/summarily rejected.
  5. The auctioned items shall be collected by the highest bidder after payment of auction amount through **Bharatkosh** within five working days and produce the receipt in the office for collection of e-waste.
  6. The Successful bidder shall bear all the expenses towards collection , loading and transportation of auctioned items.

**Head Gen Admin/store**

011-26386238

**BID FORM**

(Bidders are requested to furnish the Bid Form in the Format Given in the Section ,Filling the entire blank)

To,

The Director  
Electronics Regional Test Laboratory( North)  
S-Block , Okhla Industrial Area , Phase-II  
New Delhi-110020

Dear Sir,

Having examined the bidding documents , we the undersigned offer to undertake the job of disposal of Old & obsolete Computer Hardware ,Monitors, Keyboard, Printers UPS & various Electronic equipment items etc as given in the tender document on “AS is Where is basis ”located at **CENTRE FOR ELECTRONICS TEST ENGINEERING, IInd Floor, Commercial Complex, Phase-II, Noida-201305**

We are also submitting the requisite documents & bid security declaration certificate as per Govt orders.

Name of Party : .....

Details of Document attached :

Date : .....

This bid together with written acceptance their of by ERTL(N) and Order/Notification of award of work , shall constitute a binding contract between us and the ERTL(N).

We understand that ERTL(N),reserve the right to accept /reject any/all bid(s) ,without assigning any explanation or reason whatsoever and decision of ERTL(N) management on the subject shall be final and binding on all Bidders.

Dated, this..... Day of..... 2021

Signature :.....

(in capacity of)

Duly authorized to sign this bid for and on behalf of

( Name and address of Bidder)

(Affix Official Seal)

**Annexure-III**

**COMMERCIAL OFFER (IN INDIAN RUPESS)**

For

**Disposal of Obsolete Computer Hardware System, Printers & Electronics Equipment etc as per Govt. Directive**

Name & Address of Firm .....  
(In Capital Letters)

.....

Telephone/Mobile No: .....

Details document attached .: .....

.....

I/We Quote :

I/We have inspected the Computer Hardware, Monitors, Keyboard, Printer, UPS & Various Electronic Equipment/items etc( e –waste) Located at **CENTRE FOR ELECTRONICS TEST ENGINEERING IInd Floor, Commercial Complex, Phase-II, Noida-201305.**

and am/are interested take order for disposal Electronic waste as per the Govt directive .My/our offer for the items are given below.

My/Our complete & total offer for entire items as in Annexure –IV is

Rs ..... ( Inclusive of all taxes duties, levis etc (if any)

ie ( In words Rupees.....only)

(inclusive of all taxes duties Levis etc.( if any)

I/We have gone through the terms and conditions given in the tender documents & agree with the same. I/We understand that in the event of non-compliance of terms & conditions of the tender my/our candidature may be cancelled by ERTL(N) & appropriate action may be taken as per Govt rules.

Signature of Firm

Place:

Date:

Company Seal :

**Details of Obsolete/unserviceable Equipments**

S.No.	Item Name	Make	Model	quantity
1	PC with monitor and keyboard	PCL	512(OMT)	1
2	PC with monitor and keyboard	PCL	512(OMT)	1
3	PC with monitor and keyboard	Zenith	52xmax	1
4	PC with monitor and keyboard	Zenith	52xmax	1
5	PC with monitor and keyboard	Zenith	52xmax	1
6	PC with monitor and keyboard	HP	BA600 Brio	1
7	PC with monitor and keyboard	HP	BA600 Brio	1
8	Printer	H P	1000 series	1
9	Printer	H P	1010 Laser Jet	1
10	Printer	H P	DeskJet600	1
11	Printer	H P	DeskJet 930	1
12	Printer	H P	DeskJet 695	1
13	Printer	H P	3325	1
14	Printer	H P	1000 series	1
15	Printer	H P	1200 series	1
16	Printer	H P	5748	1
17	Printer	H P	5748	1
18	Printer	H P	5748	1
19	Printer	H P	1160	1
20	Xerox Photocopy Machine	Work centre	415	1
21	Fax Machine	Xerox	FC-160	1
22	CD WRITER	Acer	4408EU-044	1
23	UPS-Paradtne	POFN-1000	1KVA	1
24	Scanner ,	HP scanjet	2300C	1
25	Monitor UPS, keyboard, mouse	HCL	HCM 582	1
26	Monitor UPS, keyboard, mouse	HCL	HCM 582	1
27	Monitor UPS, keyboard, mouse	HCL	HCM 582	1
28	Monitor UPS, keyboard, mouse	HCL	HCM 582	1
29	Monitor UPS, keyboard, mouse	HCL	HCM 582	1
30	UPS 2kw	Stellar Line	ST 2000	5
31	Fax machine along with external modem	All in- one HP2210PSC	hp psc2210	1
32	Fax machine	Samsung	SF-341 P	1
33	Photo Copy (Xerox)Machine with Stabilizer	Xerox	Pro 320	1
34	EPBX System Along with console, hand set-10, CVT	LG ,TATA	Aria-100SB	1
35	DLP Projector Along with Accessories.	Plus ,	U3-1100SF	1

36	DLP Projector Along with Accessories.	Plus	U5-512h	1
37	DLP Projector Along with Accessories.	Plus	U5-512h	1
38	DLP Projector Along with Accessories.	MITSUBISHI ,	SL2U	1
39	EXTERNAL CD Writer	iOmega	CPRW55292EXT	1
40	HP Deskjet Color Printer along with Power supply	HP	840	1
41	Database Server PC Netmanager with accessories	Netmanager	HCL	1
42	UPS Trainer Kit with accessories	PEC16HV4	Vi-Microsystems	5
43	SMPS-Trainer with accessories	PEC 16HV 4#	Vi-Microsystems	5
44	LAN Trainer Kit with accessories	LANT VB.net	Benchmark Microsoft	1
45	PC Trainer/Trouble shooting Kit 1. Monitor 17 " Microtek make 2. Optical Mouse with accessories:	PCT-3	VPL	2



**Annexure "V"**

**Bid Security Declaration Letter**  
( On the letter head of company )

Letter No :

Date :

I on behalf of my company , wish to participate in the tender process of e-waste auction of obsolete /unserviceable Computer hardware , monitors, keyboard ,printer, UPS and various electronic Equipment etc on the basis of "As is where Is ". I on behalf of company undertake that we will follow the prescribed Govt Norms for participating e-waste auction the in the tender process. In case of any non compliance of any terms & condition or withdraw or modify their bids during period of validity etc , My candidature may be cancelled/suspended for time specified period mentioned in the tender documents.

Signature/Name of authorized person

Company seal

Date