

# **Report for Empanelment of Audit Organisation**

April 2017

**(CSP-02-04), Issue-1**

*STQC Directorate,  
Ministry of Electronics & Information Technology,  
Electronics Niketan, 6 CGO Complex, Lodi Road,  
New Delhi – 110003.*

## Evaluation Report

**Audit Organisation:**

Name of the Audit Organisation: (Permanent Facility)	
Address:	
Telephone No.:	
E-mail:	
Website:	
Multi-location? If Yes, pl. enclose list with addresses & local contact details.	

**Chief Executive/Head of the Audit Organisation:** \_\_\_\_\_

Telephone No.	Mobile No.	Email ID

**Contact person for interacting with STQC:** \_\_\_\_\_

Telephone No.	Mobile No.	Email ID

**Composition of Audit Team**

- 1.
- 2.
- 3.

**Statement of compliance by Lead Assessor**

<b>S. No</b>	<b>Audit Criteria</b>	<b>Fully</b>	<b>Partially</b>	<b>NC</b>
1.	Legal and contractual matters, management of impartiality and liability			
2.	Organisation Structure			
3.	Resource requirements			
4.	Information Management			
5.	Process and Handling of CSP audit data			

**Summary and Observations by the Lead Auditor**

**Recommendations**

Signature of Auditors