

**F.No. 25(2)/2020-PA(TA)**

STQC Directorate

Ministry of Electronics and Information Technology (MeitY)

Government of India

New Delhi

Date: 19.02.2026

**OFFICE MEMORANDUM**

**Subject: Circulation and Implementation of Transfer and Rotation Policy – 2026 – Reg.**

Notwithstanding anything contained in any earlier guidelines, instructions, office memorandum, or orders issued on the subject, the provisions of the Transfer and Rotation Policy – 2026 shall prevail and shall come into force with immediate effect from the date of issue of this Office Memorandum as mentioned below.

1. The **Transfer and Rotation Policy – 2026** as approved by the Cadre Controlling Authority, and is hereby circulated for information and strict compliance.
2. The approved **Transfer and Rotation Policy – 2026** is enclosed herewith as *Annexure-I* to this Office Memorandum.
3. All Director-in Charge of Lab/Centres and Group Heads of STQC HQ under STQC Directorate shall ensure that the provisions of the said Policy are brought to the notice of all officers and officials under their administrative control and implemented in letter and spirit without fail.
4. The Transfers and Rotations shall be undertaken on public interest to provide replacement or fill a position for a specific post/cadre with a specialized or desired qualifications and/or suitable experience as per emergent need or strategic requirement with approval of Cadre Controlling Authority.
5. Any personal transfer request received from officials at Labs/Centers may be reviewed at Administration of Labs/Centers in compliance with Transfer and Rotation Policy – 2026 and henceforth, shall be forwarded to STQC HQ only when found compliant with the policy provisions.
6. Any action taken or to be taken henceforth in respect of transfer and rotation of officers/officials shall strictly be governed by the aforesaid Policy.

*Anshu*  
19.02.2026

This issues with the approval of the Cadre Controlling Authority

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(Arunava Naharoy)

Deputy Director and Head Personnel Administration

**To:**

1. All Lab/Centres/HQ under STQC - For compliance
2. Vigilance Officer, STQC- For compliance
3. Vigilance Officer, All Labs- For compliance
4. All Employees of STQC – Through INTRASTQC

*Arunava Naharoy* 19/02/26

(Arunava Naharoy)

Deputy Director and Head Personnel Administration

**Copy to:**

1. All Divisions, STQC HQ
2. Guard File / Office Copy



**GOVERNMENT OF INDIA  
MINISTRY OF ELECTRONICS AND  
INFORMATION TECHNOLOGY (MeitY)  
STANDARDISATION TESTING AND  
QUALITY CERTIFICATION (STQC)  
DIRECTORATE**

**Transfer and Rotation Policy**  
**Date of effect-19.02.2026**

**STANDARDIZATION TESTING AND QUALITY  
CERTIFICATION (STQC) DIRECTORATE**

*Ar. Singh 19-02-2026*

## Table of the Contents

S.No.	TOPIC	Page No.
<b>1.0</b>	<b>STQC as an Organisation</b>	3
1.1	STQC Directorate	3
1.2	STQC Network	3
1.3	Preamble	4
1.4	Terminology	4
<b>2.0</b>	<b>Transfer and Rotation Policy</b>	5
<b>2.1</b>	<b>Transfer Policy</b>	5
2.1.1	Purpose	5
2.1.2	Applicability	5
2.1.3	Objective	5
2.1.4	Scope	5
2.1.5	Need for transfer	5
2.1.6	Transfer Norms/Criterion	5
2.1.7	Implementation Procedure	6
2.1.8	Transfer Category	6
<b>2.2</b>	<b>Rotation Policy</b>	7
2.2.1	Purpose	7
2.2.2	Applicability	7
2.2.3	Objective	7
2.2.4	Scope	7
2.2.5	Need for Rotation	7
2.2.6	Rotation Norms/Criterion	7
2.2.7	Implementation Procedure	7
2.2.8	Place of Rotation	8
<b>3.0</b>	<b>General Provisions</b>	9
<b>4.0</b>	<b>Non-compliance of Transfer/Rotation orders implementation.</b>	9
<b>5.0</b>	<b>Extraneous/ Outside Influence</b>	9
<b>6.0</b>	<b>Saving clause</b>	9
<b>7.0</b>	<b>Appeal</b>	9
<b>8.0</b>	<b>Review of Transfer/Rotation Policy</b>	9
	<b>Annexures (TORs STQC Transfer Committee)</b>	10

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19.02.2026

# Transfer and Rotation Policy of STQC Directorate

## 1.0 STQC as an Organisation:

### 1.1 STQC Directorate

Standardisation Testing and Quality Certification (STQC) Directorate is an attached office of Ministry of Electronics and Information Technology, formerly Department of Electronics (DoE) Government of India. It came into existence during the year 1977. STQC has been established with an objective to assist Indian IT and Electronics Industry to improve Quality of their products and services. In year 1985, STQC was declared as an "Attached Office" of DoE with Director General (DG), STQC Directorate as the "Head of Department".

Since its inception STQC has now become a leading organization for Quality Assurance services in the field of Electronics and Information Technology. STQC excels in providing a diverse range of services such as Testing, Calibration, IT & e-Governance, Certification, and Capacity Building to Public as well as Private organizations.

STQC has earned a distinguished reputation as a pioneer in the nation, particularly in the field of Quality Management System (QMS, ISO 9001), Information Security Management System (ISMS, ISO 27001), and Information Technology Service Management (ITSM, ISO 20000) certifications. The labs and centres under STQC maintain National and International accreditations and recognition in the field of e-Governance, Testing, Calibration, Training, and Certification services.

In the domain of IT & e-Governance, STQC extends its expertise by delivering Software Products/Systems and Process Assurance Services and also working on various emerging area of technology such as Common criteria, IoT etc. The spectrum of activities includes Testing, Audit, Training, and Certification.

### 1.2 STQC Network

Operational across the nation, STQC's extensive network comprises Electronics Regional Test Laboratories (ERTLs), Electronics Testing and Development Centres (ETDCs), and IT Centres. Additionally, specialized centres such as the Centre for Reliability (CFR) and the Indian Institute of Quality Management (IIQM) play pivotal roles in providing targeted training programs related to reliability respectively.

The Standardization Testing and Quality Certification (STQC) Directorate has its headquarter at New Delhi and is headed by the Director General. At the headquarter, the Director General is assisted by the head of the Divisions. Pan India network of STQC comprises of 4 ERTLs, 11 ETDCs, 15 IT Centers, 4 Regional Certification offices, Indian Institute of Quality Management and a center of Reliability.

STQC comprises of an pan India network of Lab/Centers which includes.

- STQC Directorate (HQ) functioning under the Ministry of Electronics and Information Technology (MeitY) and serves as an apex Administrative and Technical body for the whole organisation.
- Four Electronics Regional Test Laboratories (ERTLs), Delhi in North, Kolkata in East, Mumbai in West and Thiruvananthapuram in South.
- Eleven Electronics Test and Development Centres (ETDCs) in Bangalore, Chennai, Hyderabad, Jaipur, Mohali, Solan, Goa, Guwahati, Agartala, Pune and Ajmer.
- Fifteen STQC IT Centres co-located in above ERTLs and ETDCs.
- One centre for Reliability (CFR) in Chennai.
- One Indian Institute of Quality Management (IIQM) in Jaipur.

The scientists working in Lab/Centres have been trained and certified by National / International Institutes in their respective work areas. Facilities at each Lab/ Centre are augmented every year keeping in view the local industry requirements and technological transitions. Services rendered are as per International and national standards and they possess accreditations from various International and National bodies.

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### 1.3 Preamble

- a) STQC Directorate is mandated with the task of assisting the Indian Information Technology and Electronics Industry in improving the quality of their products. Accordingly, it is imperative on it to have the requisite ability to live up to the mandate and be a credible organisation, being in the professional area of Quality.
- b) With the kind of changes sweeping across the country and the world at large, it is imperative for STQC Directorate to reorient itself towards total customer satisfaction, competitiveness and efficiency of its operations.
- c) Main strength of STQC Directorate lies in its people and their knowledge. The aspirations of the Organisation are best realised through its success in harnessing the potential of its large capital and human resource investments in its network of Laboratories and centres, located all over the country. An ideal situation would be in creating an environment in which goals are visible and understood, people feel motivated to perform and deliver their best.
- d) Country has witnessed enactment of various new legislations and there has been constant evolution of working environment of a civil servant. Implementation of RTI Act and CVC guidelines are good examples to mention in this context. Central Vigilance Commission has provided advisory to all Ministries/Departments/Organisations to ensure transparency, Impartiality and equality in operations to eliminate corruption and bring more accountability. It is pertinent to mention that it is mandatory to all organisations to implement rotational guidelines advised by the CVC.
- e) It is in this context that this transfer and rotational policy would serve as means to maintain dynamism and efficiency of service and for avoiding conflict of interests detrimental to the objectives of STQC Directorate. It, therefore, follows that the policy of transfer and rotation shall be reasonable, fair and equally applicable to all those covered under its respective scope.

### 1.4 Terminology

#### TERMS

1. STQC Organisation refers to various offices under the administrative control of STQC Directorate, including headquarters (HQ).
2. Lab/Centre/Location/Constituent/Unit refers to laboratories. Centres, under STQC Directorate viz. ERTLs, ETDCs, IT Centres, CFR and IIQM.
3. HQ refers to STQC Directorate.
4. Secretary refers to Secretary, Ministry of Electronics and Information Technology.
5. DG refers to Director General, STQC Directorate.
6. Director refers to Director in charge of the Lab/Centre/Location/Constituent/Unit.
7. VO STQC refers to Vigilance Officer STQC Directorate.
8. VO (Lab/Centre) refers to Vigilance Officer of the respective Lab/Centre.

#### ABBREVIATIONS

CFR	Centre for Reliability
DoE	Department of Electronics
ETDC	Electronics Test and Development Centre
ERTL	Electronics Regional Test Laboratory
IIQM	Indian Institute of Quality Management
IT Centre	Information Technology Centre
STC	STQC Transfer Committee
STQC	Standardization Testing and Quality Certification.

*Anshu*  
19-02-2026

## **2.0 Transfer and Rotation Policy**

### **2.1 Transfer Policy**

#### **2.1.1 Purpose**

The purpose of this policy is to provide a structured framework and procedural guidelines for effecting transfers of employees from one location to another location of the STQC Directorate. Such transfers are necessitated by Organisational exigencies, administrative convenience, optimum utilisation of existing Human resources and in compliance with Government of India instructions. The policy would also serve to fulfil the following objectives (2.1.3).

#### **2.1.2 Applicability**

Notwithstanding anything contained in any earlier orders, circulars, office memorandum or guidelines issued in this regard, this Transfer policy shall supersede all previous policies and related references pertaining to staff transfer within STQC Dte. The policy shall come into force with immediate effect from the date of its approval by the Director General, STQC and it shall be uniformly applicable to all STQC personnel.

#### **2.1.3 Objective**

- a) To prepare Staff and Officers for higher responsibilities by providing exposure to diverse functional areas within STQC Directorate. Officers will acquire an insight into the higher echelons of functions and related issues of various STQC activities through work experience.
- b) To ensure continuity of management/operations and facilitate systematic succession planning for critical and key posts in the senior and middle management level.
- c) To institutionalise rotational transfers for personnel posted in sensitive assignments/positions as a compliance with CVC guidelines to uphold transparency and accountability.
- d) To maintain and to sustain organisational growth and optimise functional capacity.
- e) To address requests from employees along with those nearing superannuation for posting near their hometown or preferred location.
- f) To address manpower deficits and to ensure optimal distribution of manpower as per requirements and workload.

#### **2.1.4 Scope**

This policy shall apply to all Officers and Staff of STQC Directorate working in STQC HQ, ERTLs, ETDCs, IT Centres, CFR and IIQM.

#### **2.1.5 Need for transfer**

- a) To provide replacement or fill a position for a specific post/cadre with a specialised or desired qualifications and/or suitable experience as per emergent need or strategic requirement.
- b) To bridge manpower deficit or to provide reinforcement or support organisational expansion/capability enhancement.
- c) Placement under compassionate grounds in accordance with applicable rules.
- d) In order to adhere to the guidelines/ instructions/ rulings (as amended from time to time) of the Government of India concerning:
  - i. Posting of husband and wife working together to the same location as far as possible.
  - ii. Any other category covered under relevant rules including NE and other difficult areas as per rules of Government of India.
  - iii. Physically challenged employees based on nature and extent of the disability as defined in respective DoPT Office memorandums.
  - iv. Officials who have mentally challenged child/ spouse as defined in respective DoPT Office memorandums.
  - v. CVC guidelines for sensitive assignments/areas/posts.

#### **2.1.6 Transfer Norms/Criterion**

- a) An employee may be required to serve in any location

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- b) Employees having completed a residency period of 5 years in a specific location may be considered for transfer. In so far as transfer to/from NE region is concerned the extant guidelines issued in this regard shall apply.
- c) The employee may be required, once in STQC Career, to serve at a centre located in NE region.
- d) Employees with two years of residual service before retirement may be exempt from transfer unless there are administrative/operational exigencies.
- e) Notwithstanding anything, all STQC employees are liable to serve at any location, Lab, Centre or Office under the administrative control of the STQC Directorate. STQC Dte., with the approval of the Competent Authority reserves the right to transfer any employee at any time in the public interest or administrative exigency as per Central Government FR/SR and CCS rules as an incident of service, with or without the completion of normal tenure.

#### **2.1.7 Implementation Procedure**

- a) Each Lab/Centre shall prepare a detailed report indicating excess or shortage in manpower across all Groups A, B and C with proper justification and send it to STQC Directorate by 30<sup>th</sup> November every year.
- b) A consolidated proposal shall be prepared by STQC Directorate based upon the shortage/excess manpower data, existing and proposed organisational structure and other facts and figures, if any. While doing so STQC Dte., shall consider the sanctioned strength, organisational structure and operational requirements.
- c) Proposal shall be submitted to a committee viz. STQC Transfer Committee (STC), set up for the purpose as per *Annexure-I* for consideration.
- d) The STC shall examine the proposal keeping in view the employee's technical/administrative background along with other aspects including suitability, relevant inputs and other facts and figures. STC shall submit recommendations after examining the proposal.
- e) STQC Directorate, upon receipt of recommendations shall initiate action to get requisite approval of Competent Authority for implementation.
- f) In exceptional circumstances, when transfers become necessary due to exigency of organisational needs and/or administrative reasons, the STQC Directorate may take requisite action, without making a reference to STC.

#### **2.1.8 Transfer Category**

The transfer can be made under two categories: -

- I. Owing to administrative reasons
- II. On own request of the official

#### **I. Transfer on administrative reasons**

- a) An Official can be transferred by Competent Authority on administrative grounds on the recommendations of Personnel Division, STQC HQ in public interest under these provisions:
- b) To correct imbalance in the cadre strength in various disciplines at different locations and within a Lab/Centre.
- c) To strengthen human resource in high priority projects for timely implementation of projects.
- d) To provide optimum scientific and administrative manpower.
- e) Performance based relocation to harness the potential of officials.
- f) To utilize the experience of a scientist in appropriate fields, backward or comparatively less developed areas.
- g) For other reasons for operational and functional requirements of the Directorate.

Note:

- i. *Officials so transferred shall be entitled for transfer benefits as per rules.*

#### **II. Transfer on own request: (shall be called as Transfer on Personal ground)**

- a) Officials can apply for transfer only through proper channel with a valid reason in gap of at least 6 months after their eligibility.

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- b) Differently-abled persons suffer from a range of problems on account of mobility. There may be many peculiar issues viz. the location of bus stop/metro station near office, residence and the conveyance being used to commute which may have a bearing on the performance of his/her official duties. Therefore, request from differently-abled official for preference posting will be considered at the time of initial posting on case-to-case basis subject to availability of vacancies.
- c) In the event of the establishment of any new STQC Centres or Laboratories in any State, preference for initial posting shall, as a matter of policy, be accorded to officials whose declared hometown falls within the territorial jurisdiction of the said State, which shall be treated as a case of transfer on personal grounds. Among such eligible officials, priority shall be accorded to those possessing longer cumulative service tenure in STQC.

Note:

- i. *Officials can apply for transfer on personal ground through proper channel after completion of minimum Residency period of 5 years.*
- ii. *Any period spent on Study Leave/Unauthorized Absence/EOL/Deputation etc. shall be excluded for determining minimum prescribed residency period as mentioned in para above.*

## **2.2 Rotation Policy**

### **2.2.1 Purpose**

The purpose of this policy is to provide procedural guidelines to comply with the directives issued by the Central Vigilance Commission (CVC) and in the interest of strengthening transparency, accountability, and institutional integrity. This policy is prescribed for the periodic rotation of officials holding sensitive posts in the various Labs and Centres under STQC Directorate.

### **2.2.2 Applicability**

Notwithstanding anything contained in any earlier orders, circulars, office memoranda, or guidelines issued in this regard, this Rotation Policy shall supersede all previous policies and related references pertaining to staff rotation within STQC. This policy shall come into force with immediate effect from the date of its approval by the Director General, STQC, and shall be binding on all concerned thereafter.

### **2.2.3 Objective**

The objective of this policy is to ensure that employees handling sensitive posts/assignments/functions are rotated periodically to prevent the development of vested interests and to promote impartiality in the process of decision making.

### **2.2.4 Scope**

This policy shall apply to all Officers and Staff of STQC Directorate working in STQC HQ, ERTLs, ETDCs, IT Centres, CFR and IIQM.

### **2.2.5 Need for Rotation**

In order to adhere to the guidelines/ instructions/ rulings (as amended from time to time) of the Central Vigilance Commission CVC for sensitive assignments/areas/posts/functions in order to prevent the development of vested interests and to promote impartiality in the process of decision making and also to prevent corruption.

### **2.2.6 Rotation Norms/Criterion**

Personnel/Staff working in the sensitive posts in STQC and its Lab/Centres shall be rotated after every two/three year as per extant guidelines of CVC.

Sensitive posts are those positions which involve decision making powers, financial transactions, access to confidential or classified data, or are Otherwise prone to misuse or allegations of partiality.

### **2.2.7 Implementation Procedure**

- a) Every location HQ/Lab/Centre/organisation under STQC Dte., shall conduct an exercise to review and identify sensitive posts in their respective organisation after an interval of every three years. Identification of such posts shall be reviewed and updated periodically by the Directors of the

  
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respective Lab/Centre in consultation with the Vigilance and Personnel Divisions. The latest list of sensitive post issued by Personnel Division, STQC shall be deemed applicable.

- b) Further, identify the staff working in these posts and ensure that they are strictly rotated after every two/three year.
- c) Above information to be provided by the respective Lab/Centre Vigilance Officers to the STQC Vigilance Officer in their Quarterly Progress report.
- d) All Labs/Centres shall maintain an updated record of officials holding sensitive posts along with their tenure, and submit the same monthly to Personnel Division, STQC HQ.
- e) The said list shall also be shared as and when required by the Vigilance Division, STQC HQ.
- f) Compliance status shall be uploaded on the Probity Portal of DoPT by STQC Personnel division as per instructions issued from time to time.
- g) Officials occupying identified sensitive posts shall ordinarily be rotated every 2 to 3 years, in line with the CVC guidelines. The specific tenure may vary depending on the nature of the post, organisational exigencies, and administrative convenience.
- h) In this regard, it shall be the responsibility of each Lab/Centre to proactively plan such rotations in an advance and structured manner by preparing annual rotation calendars. The said calendars should be maintained and reviewed regularly to ensure timely and impartial implementation of transfers, thereby upholding principles of transparency and administrative fairness.
- i) It shall be the responsibility of the Director-in-Charge of STQC Labs/Centres to maintain accurate and truthful records regarding the tenure of officials holding sensitive posts. Any deliberate attempt to conceal, misrepresent, or manipulate such information with an intent to circumvent the rotation policy shall be treated as a serious misconduct. Such actions, if established, will attract appropriate disciplinary proceedings under the relevant conduct rules and may lead to administrative or legal action against the official concerned.
- j) All Director-in Charge of Labs/Centres must ensure that no undue favouritism or individual-centric exemptions are extended under any circumstances. Any deviation from the rotation policy or inordinate delay in its implementation without valid justification shall be viewed seriously and may attract administrative and vigilance consequences.
- k) In cases where the Director-in-Charge of a Lab/Centre fails to ensure rotation of personnel holding sensitive posts for more than two or three years despite the same being administratively warranted, STQC Head Quarters, with the approval of DG, STQC, shall have the authority to issue specific rotation orders in such instances. Such orders shall be implemented by the concerned Lab/Centre within five working days from the date of issuance. Failure to comply with the said directive shall be treated as an act of insubordination and may invite appropriate disciplinary action as per applicable rules.
- l) The Directors-in-Charge of STQC Labs/Centres, who are holding sensitive posts for a duration exceeding two or three years, may be considered for rotation in the interest of good governance, transparency, and adherence to CVC guidelines. The Personnel Division, STQC, may review such cases periodically and place appropriate recommendations before DG, STQC for necessary administrative action. Such rotation shall be aimed at ensuring objectivity, accountability, and prevention of undue influence or familiarity in discharge of official responsibilities.
- m) The implementation of this policy shall be the responsibility of the respective Director-in charge of Labs/Centres, STQC HQ's Personnel and Vigilance Divisions. Any deviation shall be duly recorded with reasons and approved by the competent authority.
- n) Exemptions from rotation may be considered in the following cases, with proper justification:
  - Employees nearing superannuation (within 2 years).
  - Cases involving medical or compassionate grounds.
  - Critical ongoing project involvement, as certified by the Head of Lab/Centre and approved by the competent authority.

### **2.2.8 Place of Rotation**

- a) As a matter of policy, rotation should preferably be affected within the same Lab or Centre, to the extent possible, while ensuring that the sensitive nature of duties is duly altered or reassigned.

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- b) However, where intra-Lab/Centre rotation is not feasible or when required in the interest of vigilance, transparency, or administrative efficiency, the official may be transferred to another Lab/Centre under STQC, based on organisational requirements and availability of posts.
- c) In cases where the Director-in-Charge or any other official is rotated from a sensitive post to another STQC Lab/Centre in accordance with the approved rotation policy, such movement shall be treated as an official transfer in public interest. Accordingly, the officer shall be entitled to admissible benefits as applicable under Government of India rules governing transfer cases, including but not limited to transfer grant, travel allowance, joining time, and other related entitlements, as per extant orders.

### **3.0 General Provisions**

- a) To the extent possible, transfers will be aligned with the end of the academic year to avoid disruption in education of employees' wards.
- b) Any employee desiring a transfer on personal grounds may submit a representation to the Director General, STQC through proper administrative channels. Such requests will be considered solely on merit and subject to administrative convenience.

### **4.0 Non-compliance of Transfer/Rotation orders implementation.**

- a) It shall be the duty of the concerned Director/ Director In-charge / Section Head, to relieve the person concerned, within timelines provided from the date of issuance of such orders.
- b) If not relieved within the said limit days, the employee concerned shall be deemed to have been relieved and there after he / she shall not be entitled to draw any salary and allowances from the Lab / Centre / HQ, from which he / she has been transferred.
- c) Unreasonable and unjustified delay in joining the allocated Lab/centre/function/duty on the basis of the orders issued shall be considered as disobedience and may attract punitive disciplinary action as per relevant CCS conduct rules.

### **5.0 Extraneous/ Outside Influence**

Bringing undue external influence for change or cancellation of transfer/rotation orders shall attract disciplinary action in accordance with relevant CCS conduct rules.

### **6.0 Saving clause**

Any condition in the aforesaid guidelines can be relaxed by the DG, STQC in public interest.

### **7.0 Appeal**

- a) An employee aggrieved by a transfer order may submit a representation to the Director General, STQC within 10 days of receipt of such order.
- b) Employees may submit their grievances / representations, subject to fulfilment of following conditions:
  - The grievance / representation must be forwarded through proper channel with the recommendations of the concerned Director-In-charge of Lab/ Centre.
  - All grievances / representations shall be addressed only before the employee concerned has joined his / her new assignment/ place of posting.
  - Bringing any political and / or any outside influence by the employees and/or their family members shall attract disciplinary action.
  - Decision of DG, STQC shall be final and binding.
- c) If no decision is communicated within 30 days from the date of such representation, the original transfer order shall be deemed valid and final, and the employee shall be required to comply without further delay.

### **8.0 Review of Transfer/Rotation Policy**

This Policy will be reviewed at regular intervals (once in the three years) to ensure consistency, relevancy and effectiveness.

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## STQC TRANSFER COMMITTEE

The STQC Transfer Committee (STC) is mandated to consider manpower positioning requests. It is constituted for the purpose of examining, evaluating, and recommending proposals pertaining to the posting and transfer of officers and staff among the constituent units of the STQC Directorate. Such proposals shall be formally submitted by the STQC HQ.

The composition of STC would be as follows.

### 1. COMPOSITION OF THE STC:

- Scientist 'G' from STQC as Chairperson.
- Two Senior Scientists at Pay Level 14/13A from STQC Lab/Centres as Members.
- One Senior Scientist at Pay Level 14/13A from STQC HQ as Member.
- One Senior Administrative Officer from STQC as Member convenor.

The final approval of the nominated members of the STC shall rest with the Director General, STQC Directorate. The Committee shall include a representative from the reserved category, wherever feasible.

### 2. TERMS OF REFERENCE OF THE STQC TRANSFER COMMITTEE:

- a) The tenure of the Committee shall ordinarily be one year from the date of its constitution or until the end of the Financial Year, whichever is earlier. However, Director General, STQC may change the committee members anytime, if required in public interest.
- b) The Committee shall convene meeting, as a matter of routine, a minimum of one time in a year to consider the annual transfer proposals. However, the Committee meeting may also be convened at any other time to address exigent or emergent organisational requirements. The Chairperson may call for such meetings with the prior approval of the Director General, STQC.
- c) The STC is empowered to take a decision, in case an employee seeks a posting to or retention at a particular station on medical grounds i.e. major illness like Cancer, Paralytic, Stroke, Parkinson's, Motor Neuron, Thalassaemia, etc. for self or dependent family member. The Committee, if it so decides, may refer the case to a Medical Board.
- d) While evaluating the transfer proposals, the Committee shall take into account the principles laid down under the STQC Transfer Policy along with relevant data such as specialisation of personnel, current manpower profile, organisational needs, and specific requirements of the Labs/Centres concerned.
- e) The STQC Transfer Committee shall submit its final recommendations to the Director General, STQC Directorate by 15th February of the relevant year for necessary administrative action and implementation.
- f) Director General, STQC Directorate may decide to accept or reject the proposal based on requirements.

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19-02-2026