

Procedure on Appeal

Any party which feels affected can appeal to the Advisory Board against any decision of Certification Body.

The appellant shall lodge a notice of appeal with the Advisory Board within six weeks of a decision which he deems to be incorrect. Advisory Board shall refer the matter to the Management Committee/CEO and seek a detailed statement from it.

The Management Committee/CEO shall forward a detailed statement to the appellant with a copy to the Advisory Board, indicating the basis for its decision. If the appellant still wishes to pursue his appeal he shall forward to the Advisory Board, a statement within four weeks giving his case for continuing the decision.

Chairman of the Advisory Board shall appoint a Committee consisting of three members, two of which being acceptable to each party. He shall also nominate one of the Committee members as the Chairman. Each of the parties to the dispute shall be invited to nominate two representatives to appear on their behalf before the Committee. All written evidence shall be submitted at least one week before the date of hearing.

Recommendation of the Committee shall be put up to the Chairman of the Advising Board, whose decision shall be final and binding on both parties.

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