

Lead Auditor Training Course for QMS (ISO 9001:2008) Auditors

- **Course Objectives:**

The principal aim of the course is to provide students with the knowledge and skills required to perform first, second and third-party audits of quality management systems against ISO 9001, in accordance with ISO 19011 and ISO 17021, as applicable.

The course is designed and conducted by IIQM meeting certification requirements of NABET/ QCI.

- **Issue of Certificates & Results:**

- **“Certificate of Successful Completion”** is issued to those delegates who satisfactorily meet the requirements of the **“Continuous Assessment”**, and the **“Written Examination”**. Being a certified course of **NABET/ QCI**; certificates issued by IIQM include NABET logo.
- A **“Certificate of Attendance”**, is issued, to the delegate who qualifies in continuous assessment only, without NABET logo.

As one of the essential requirements for NBQP/ QCI, Auditor Registration, **“Certificates of Successful Completion”** can be used for registration with NBQP/ QCI, up-to three years from the date of completion of the course.

Qualifying in all aspects of the course is essential. **Results of performance are communicated in confidence to the concerned participant/ sponsoring authority only (as applicable).**

- **Course Contents :**

- Audit Process, Auditor Responsibility, Planning, Use of Checklist, Audit Execution, Reporting, and Follow-up
- Certification Process
- International Registration Scheme for Auditors

Course is based on Accelerated Learning Techniques with:

- Simulated Exercises on Audit Situations, Case Studies, Role Plays, Report Back on Exercises with individual feedbacks
- Continuous Assessment, and
- Final Written Examination – The only reference material allowed during the examination is : a copy of ISO 9001 standard , Course material and Self (participant's) notes .

- **Number of Delegates per batch:** Minimum 4 and Maximum 20.

- **Course Fee:**

Rs.16,000/- (Non-Residential), per delegate **plus** Service Tax (as applicable). This includes lunch, refreshments, and delegate kit containing course material. 10% fee concession is given for three or more participants from the same organization.

- **Accommodation:**

- For courses at IIQM, Jaipur, A/C accommodation in attached Executive Hostel, can be availed against applicable charges. These are available on twin sharing basis subject to availability.

- **Who Should Attend:**

Senior and Middle management personnel involved as implementers, auditors, and consultants of Quality Management Systems. **All delegates are expected to have, adequate knowledge of ISO 9000 series of standards and some prior knowledge of QMS auditing.** Lack of this prior knowledge may lead to unsuccessful completion of this course as the gaps in this knowledge would not be covered during this course. Minimum educational requirement, as per international norms for the course is, Diploma in any discipline. Course delivery is in English language only. General knowledge of English upto secondary (Class Xth) level only is required.

- **Declaration of Results:** Approx. 2 Months after Course completion

- **Enrolment :**

Course Fee is payable in advance by Demand Draft (DD) only. Nominations may be sent on plain paper along with course fee (by DD) in favour of **“PAO, DEITY”** payable at **Jaipur** at address mentioned below. *Prior Confirmation for participation in the course is a must.*

“Director, Indian Institute of Quality Management (IIQM), (ETDC Campus), STQC Dte, Govt. of India, “DeitY”, Ministry of Communications & Information Technology, Malviya Industrial Area, Jaipur – 302017”.

- **Pre-Course Material:**

Pre-Course Material is sent to confirmed participants by post approximately 10 days before the commencement of the course.

- **Timings :**

0900 Hours to 1930 Hours. Course closes by 1630 Hrs on last day.

- **Alternate e-mail ID for Course:** bsingh@stqc.gov.in

IIQM

Indian Institute of Quality Management (IIQM) has been set up under Standardization, Testing & Quality Certification (STQC) Program of Dept. of Electronics & Information Technology, "DeitY", Ministry of Communications and Information Technology, Government of India. STQC Dte. functions under DeitY and provides Assurance Services in Quality and Security (IT) on a national level. STQC is a key enabler in making Indian electronics industry and IT organizations and users achieve compliance to International Quality Standards so as to compete globally. STQC has received substantial support through Indo-German Technical Co-operation Project during 1980-1995. STQC is represented in all the major national forums such as BIS, QCI, NABL and major Industry Associations.

STQC holds National and International accreditations for its testing and certification services. It has collaborative arrangements with major certification agencies like BSI (UK), UL (USA), TUV (Germany) and others.

STQC is also represented in the International Standards bodies, like ISO.

STQC activities are executed through a country wide network consisting of HQ; ERTLs (4); ETDCs (10); CFR; IIQM; and CETEs (5).

STQC Laboratories/ Centres are involved in Testing, Calibration and Training activities. STQC HQ operates Certification schemes, including Certification of QMS (ISO 9000), EMS (ISO 14000), ISMS (ISO 17799/ BS 7799) and Product Certification for Safety, EMC based on International Standards (IEC).

IIQM operating under STQC Directorate, provides training to industry and user departments in the area of QMS, EMS, Laboratory Quality Management, Quality Technology and Information Technology. It has established itself as a professional institute in the subjects taught. IIQM was established in 1994 and since then has trained over 12000 professionals coming not only from different parts of India, but also from outside countries. It was instrumental in starting educational programmes under bilateral arrangements with BITS, Pilani and MQI, Mauritius.

Some of the programs of the institute are also offered on-site on customers' request.



COURSE BROCHURE



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(NABET/ QCI Approved)

NABET Certificate No. LQ1518 114

Indian Institute of Quality Management

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