



STQC IT Certification Services,
Ministry of Communications & Information Technology
Govt. of India,
Electronics Niketan, 6 CGO Complex, New Delhi – 110 003

<u>Application for ISMS Certification</u>	
Organization name <small>[If the client is different from the organization to be certified, please provide full details]</small>	
Organization address	
Contact person	
Contact tel #	
Contact fax #	
Contact e-mail	
Description of business activities of the organization <small>[Or specific reference to the relevant attached documentation]</small>	
Description of organizational structure of the business & the number of manpower coming under the scope of certification. <small>[Or specific reference to the relevant attached documentation]</small>	
Description of the locations from which the organization operates <small>[Or specific reference to the relevant attached documentation]</small>	
Description of the total IT infrastructure of the organization <small>[Or specific reference to the relevant attached documentation]</small>	
Description of the scope of the ISMS in terms of included business activities, business locations, and IT infrastructure <small>[Or specific reference to the relevant attached documentation]</small>	



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Service required [Tick as appropriate]	ISO/IEC 27001:2013 . Certification ISO/IEC 27001:2013 . Pre-Assessment	<input type="checkbox"/> <input type="checkbox"/>
Preference concerning Evaluation of Documentation [Tick as appropriate]	Documentation enclosed (see below) Evaluation at organization's premises	<input type="checkbox"/> <input type="checkbox"/>
When do you expect to be ready for... Assessment Stage 1 ?		
When do you expect to be ready for... Assessment Stage 2 ?		
Application filled in by [Name and designation]		
Signature		
Date		
<p>In case the Evaluation of Documentation can take place at STQC, the following documentation should be enclosed:</p> <ul style="list-style-type: none">- Information Security policy,- Description of the organizational scope of the ISMS including assignments of responsibilities for Information Security- Description of the IT-infrastructure scope of the ISMS,- Risk Assessment report identifying the threats to assets, vulnerabilities and impacts on the organization and determining the degree of risk,- Risk Treatment Plan- Statement of Applicability defining the selected controls, the control objectives and the reasons for their selection as well as the recording of exclusion of any controls listed in the ISMS standard ISO/IEC 27001,- ISMS procedures and instructions.- ISMS Records required by the standard. <p>In case the Evaluation of Documentation should take place at the premises of the organization, the same set of documentation as listed above should be available there.</p> <p>PS: Please enclose an application fee of Rs. 10000/- plus prevailing service charge through a demand draft drawn in favour of "Pay and Accounts Officer, Deity, Jaipur, payable at Jaipur</p>		
<p>Please provide any other information you have about your organization to help us give you a quotation. For example: brochures, your Web address...</p> <p>Thank you for completing this application. We look forward to a successful partnership.</p>		