

Quality Management System (QMS) Auditor/ Lead Auditor Course

(For QMS As Per ISO 9001:2008)

• Course Objectives:

The principal aim of the course is to equip the delegates with the knowledge and skills required to perform audits of management systems against ISO 9001, in accordance with ISO 19011.

The course is designed and conducted by IIQM meeting certification requirements of IRCA, UK.

• Issue of Certificates & Results:

- “**Certificate of Successful Completion**” is issued to those delegates who satisfactorily meet the requirements of the “**Continuous Assessment**”, and the “**Written Examination**”. Being a certified course of **IRCA, UK**; certificates issued by IIQM include IRCA, UK logo.
- A “**Certificate of Attendance**”, is issued, to the delegate who qualifies in continuous assessment only.

As one of the essential requirements for IRCA Auditor Registration, “**Certificates of Successful Completion**” can be used for registration with IRCA, up-to three years from the date of completion of the course.

Qualifying in all aspects of the course is essential. **Results of performance are communicated in confidence to the concerned participant/ sponsoring authority only (as applicable).**

• Course Contents :

- QMS Concept, Terminology & Conformity Assessment Structure
- Quality Management Principles, P-D-C-A Concept
- ISO 9001:2008 Structure, Elements, Relationship with ISO 9000:2005, 9004:2009 and 19011:2002
- Documentation for ISO 9001
- Audit Process, Auditor Responsibility, Planning, Use of Checklist, Audit Execution, Reporting, and Follow-up
- Certification Process
- International Registration Scheme for Auditors

Course is based on **Accelerated Learning Techniques** with:

- Simulated Exercises on Audit Situations, Case Studies, Role Plays, Report Back on Exercises with individual feedbacks
- Continuous Assessment, and
- Final Written Examination – Closed book exam where only copy of ISO 9001 standard and a dictionary (optional), would be allowed.

- **Number of Delegates per batch:** Maximum 20.

• Course Fee:

Rs.15,000/- (Non-Residential), per delegate **plus** Service Tax (as applicable). This includes lunch, refreshments, and delegate kit containing course material. 10% fee concession is given for three or more participants from the same organization.

• Accommodation:

- For courses at IIQM, Jaipur, A/C accommodation in our attached Executive Hostel, can be availed on request against applicable charges. These are available on twin sharing basis subject to availability.

• Who Should Attend:

Senior and Middle management personnel involved as implementers, auditors, and consultants of Quality Management Systems. Prior to commencement of the course, **all delegates are expected to have, some understanding of the content, application, and implementation of the ISO 9001:2008 QMS standard.** Minimum educational requirement, as per international norms for the course is, Diploma in any discipline. **Course delivery is in English language only. Since, English may not be ones first language, such delegates are advised to bring a dictionary (optional), for their own use during the course.**

- **Declaration of Results:** Approx. 1.5 – 2 Months after final written examination (since it is marked by independent markers).

• Enrolment :

The nominations may be sent on plain paper along with course fee by DD in favour of “**PAO, DIT**” payable at **Jaipur** at following address:

Indian Institute of Quality Management (IIQM), (ETDC Campus), STQC Dte, Govt. of India, Ministry of Communications & Information Technology, Malviya Industrial Area, Jaipur – 302017 (Raj.)

• Pre-Course Material:

Pre-Course Material is sent to confirmed participants by post approximately 10 days before the commencement of the course.

• Timings :

0900 Hours to 1835 Hours. On the last day, the course closes by 1630 Hrs.

- **Alternate e-mail ID for Course Coordinator:** Contact at - azadverma@stqc.nic.in

IIQM

Indian Institute of Quality Management (IIQM) has been set up under Standardization, Testing & Quality Certification (STQC) Program of DIT, Ministry of Communications and Information Technology, Government of India. STQC Directorate functions under DIT and provides Assurance Services in Quality and Security (IT) on a national level. STQC is a key enabler in making Indian electronics industry and IT organizations and users achieve compliance to International Quality Standards so as to compete globally. STQC has received substantial support through Indo-German Technical Co-operation Project during 1980-1995. STQC is represented in all the major national forums such as BIS, QCI, NABL and major Industry Associations.

STQC holds National and International accreditations for its testing and certification services. It has collaborative arrangements with major certification agencies like BSI (UK), UL (USA), TUV (Germany) and others.

STQC is also represented in the International Standards bodies, like ISO.

STQC activities are executed through a country wide network consisting of HQ; ERTLs (4); ETDCs (10); CFR; IIQM; and CETEs (5).

STQC Laboratories/ Centres are involved in Testing, Calibration and Training activities. STQC HQ operates Certification schemes, including Certification of QMS (ISO 9000), EMS (ISO 14000), ISMS (ISO 17799/ BS 7799) and Product Certification for Safety, EMC based on International Standards (IEC).

IIQM operating under STQC Directorate, provides training to industry and user departments in the area of QMS, EMS, Laboratory Quality Management, Quality Technology and Information Technology. It has established itself as a professional institute in the subjects taught. IIQM was established in 1994 and since then has trained over 12000 professionals coming not only from different parts of India, but also from outside countries. It was instrumental in starting educational programmes under bilateral arrangements with BITS, Pilani and MQI, Mauritius.

Some of the programs of the institute are also offered on-site on customers' request.



COURSE BROCHURE



Quality Management System (QMS) Auditor/ Lead Auditor Course

(IRCA, UK Approved)

Training Organisation Certification No. AO 17225

Course Certification No. : A 17257

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Indian Institute of Quality Management

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